



## Job Description

**Title** Farm and Orchard Manager

**Department(s)** Farm

**Reports to** Claude Kolk

### **Job summary**

Manage the care and maintenance of tree nursery, orchard, and grounds. Manage the maintenance and repair of buildings and equipment for all divisions.

### **Summary of essential job functions**

Care and maintenance of tree nursery

Care and maintenance of prairie fruit orchard

Organize and manage grounds keeping

Maintenance and repairs in Sunshine Adventure Park

Maintenance and repair of buildings and equipment for all divisions

### **Minimum requirements**

Job experience in agriculture and/or horticulture

Mature adult with experience and skills in managing people

### **Abilities required**

Skilled in working with equipment such as skid steers, tractors, irrigation equipment and power tools.

Ability to organize and supervise fulltime and part time seasonal staff

### **Disclaimer**

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.

**Tree Nursery:**

- Prune trees in spring
- Basket trees
- Set up basketed tree sales area
- Spray & weed trees
- Replant seedlings
- Mowing between rows
- Irrigation

**Strawberries**

- Till
- Plant
- Irrigate/fertigate
- Winterize
- Spread manure

**Garden**

- Layout, plant & weed
- Irrigate
- Spread manure

**Sunshine Adventure Park**

- Mechanical maintenance of equipment
- Maintenance of grounds
- Plant & maintain corn maze
- Organize hay rides
- Extra Festival preparations
- supervise fire pit use
- building new structures for SAP
- farm animal area

**Black Currants**

- Mulch, spray, mow fertilize
- Harvest

**Yard organization**

- Inventory control of bricks & landscape supplies
- Loading & delivery of landscape supplies

**Farm Equipment Maintenance**

- Shop cleaning

- Oil changes
- Minor vehicle and equipment repairs & maintenance

**Other**

- Garden centre deliveries